



The 25th Annual Workshop for New Graduate Teaching Assistants

The Paul W. Bryant Conference Center, August 18 & 19, 2011

Sponsored by The Graduate School



Thursday, August 18, 2011		Friday, August 19, 2011	
8:15-8:45	Registration, pick up name tag and materials (Bryant Center Lobby)	8:00-8:50	Continental Breakfast (Rast A&B) Meet fellow new GTAs from UA
8:50-9:00	Greetings from UA Provost and UA Graduate Dean (Sellers) Dr. Judy Bonner, Provost Dr. David Francko, Graduate Dean	8:15-8:50	Graduate School Q&A (Birmingham Room, 2 nd floor) Optional Session on registration, pay checks, assistantships, policies and procedures, etc. Ms. Beth Yarbrough, Graduate Registrar Mr. John Chambers, Director of Administration, The Graduate School
9:00-9:15	Overview of the Workshop (Sellers) Dr. John Schmitt, Associate Dean, The Graduate School; Assistant to the Provost	9:00-9:05	Assignment to Groups, Move to Breakout Rooms for Video Sessions Dr. Schmitt & Mr. Will Nevin, Graduate Teaching Fellow (Rast A&B)
9:15-9:30	BREAK: Go to Breakout Session of Your Choice	9:10-10:20	Videotaping/Teaching Assessment (Rast A, Birmingham, Central, Lackey, Wilson, Morgan, Mason, Mobile) Graduate Teaching Fellows
9:30-10:20	Breakout Session #1 Syllabus and Course Preparation Dr. Claire Major, Professor Higher Education Program (Birmingham Rm., 2 nd Floor) Teaching With Technology Technology & Learning Task Force (Sellers) Leading Lab Classes Lab Coordinators (Rast A)	10:20-10:35	BREAK
10:20-10:35	BREAK: Go to Breakout Session#2 of Your Choice	10:35-11:30	Videotaping/Teaching Assessment Graduate Teaching Fellows
10:40-11:30	Breakout Session #2 (9:30 Sessions Repeated)	11:30-12:15	Lunch (compliments of the Graduate School)
11:30-12:15	Lunch with Panel of Veteran GTAs (Sellers) (Compliments of the Graduate School)	12:15-1:30	Videotape Feedback/Ethical Issues; Solving Classroom Problems Graduate Teaching Fellows
12:15-12:30	How to Manage Distressed Students (Sellers) Dr. Lee Keyes, Director, Counseling Center	1:30-1:45	BREAK
12:30-1:20	Policies and Legal Issues for GTAs and Professors (Sellers) Ms. Norma Lemley, Counsel The University of Alabama System	1:45-2:45	Ethics Issues; Classroom Problems Conclude with the GTF Evaluations Graduate Teaching Fellows. All return to Rast A&B when finished.
1:20-1:30	STAND-AND-STRETCH BREAK	2:50-3:00	Closing Remarks (Rast)
1:35-2:05	Q&A Session: Policies & Legal Issues for GTAs & Professors (Sellers) Ms. Norma Lemley, UA Counsel	3:00-3:15	Wrap-Up & Evaluation of Today's Session; Overall Evaluation of the Workshop (Rast A&B) ... Adjourn
2:05-2:25	Student Health Center and Health Insurance (Sellers) Ms. Delynne Wilcox, Coordinator, Health Planning and Prevention, Student Health Center; Mr. John Chambers, Dir. of Grad. Admin.		
2:25-2:40	Office of Graduate Student Services Rosalind Moore, Director of GSS (Sellers)		
2:45-3:30	Leading Group Discussions (Sellers) Dr. Mark Nelson, Vice President for Student Affairs & Professor of Comm. Studies		
3:30-3:40	Wrap-Up of Today's Sessions (Sellers)		



If you need special assistance to complete the workshop, please contact the Graduate School at your earliest convenience. Conference rooms may be chilly.

As a courtesy to our speakers, please turn off all electronic devices.

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