GRADUATE SCHOOL DEADLINES
SUMMER 2014

Students who are planning to graduate in August must meet certain deadlines set by the Graduate School.

PLEASE NOTIFY OUR OFFICE AT ONCE BY EMAIL (GRADREG@AALAN.UA.EDU)
IF YOU WILL BE UNABLE TO MEET THE DEADLINES

May 28  Students who anticipate graduating this August will need to log into MyBama (http://MyBama.ua.edu) and submit an online Application for Degree. (A $10.00 fee is charged if you apply to graduate and the graduation requirements are not met.)

May 28  Please review your transcript with your advisor/department for the candidacy requirement and to ensure that all degree requirements have been met. If your transcript does not reflect that you have been admitted to candidacy, then go online to http://graduate.ua.edu/academics/forms/index.html and fill out the Admission to Candidacy form for submission to your department/committee for approval.

May 28  Last day to register or add a course for first term and full term summer.

June 16  Last day to drop a first-term course.

June 16  Deadline to apply for transfer credit and receive an official transcript showing credit earned at another accredited institution (applicable only to prospective August graduates). NO EXCEPTIONS!

June 24  Last day to remove a four-week incomplete grade.

June 20  Last day to submit a defended thesis or dissertation at the ProQuest* website. The thesis or dissertation includes changes suggested by the committee at the final defense, has been carefully edited, has been converted to ProQuest-submittable format (e.g. PDF) and has received final approval from advisor in that format.

June 20  All Doctor of Nursing Practice projects must be completed and approved by the Project Chair. Capstone College of Nursing will send confirmation of the approval/completion date to the Graduate School for students graduating in August. NO EXCEPTIONS!

July 3   Last day to register or add a course for second-term summer.

July 3   Last day to drop a full-term course.

July 18  Last day to report the results of final comprehensive examinations to the Graduate School Office for those students NOT writing a thesis or dissertation and who expect to graduate in August.

July 23  Last day to drop a second-term course.

August 2  COMMENCEMENT

*NOTE: If you are a Plan I (thesis) master's candidate or a doctoral candidate, please go to http://graduate.ua.edu and click on “Electronic Theses & Dissertations.” Follow the step-by-step instructions to submit your thesis/dissertation electronically and fill out the “Committee Acceptance Form for Electronic Thesis or Dissertation,” and please note that this form requires all original signatures.