THE UNIVERSITY OF ALABAMA GRADUATE SCHOOL

WORKSHOP FOR NEW GTAs—2011
Presentation Videos: Response Form

Person Submitting the Response Form:

Full Name: ____________________________________________

Select Class: [ ] Prospective Student [ ] Applicant [ ] Current Student [ ] Faculty/Staff [ ] Other

Email Address: _________________________________________

UA Department: _________________________________________

Video Questionnaire:
Please, read the following questions carefully and type in your answers in the boxes below. (If you missed the Video Presentations in the GTA Workshop Program, then watch the presentation videos online at http://graduate.ua.edu/events/workshop_gta.html)

1. Syllabus and Course Preparation (Dr. Claire Major):
1a. A syllabus is an introduction to the instructor and the course. What are some of the important ways it functions in this capacity?

1b. Why are goals and objectives on a syllabus important for the instructor as well as the student?

2. Teaching with Technology (Dr. Vivian H. Wright; Dr. Carmen Burkhalter)
2a. Your myBama portal is a gateway to multiple pieces of information and resources, therefore you may need to stay logged on longer than the default setting of 30 minutes. How do you change the default setting?

2b. The University of Alabama's course management system -- eLearning -- gives an instructor multiple "Power Link" options to other tools, such as a lecture/course capturing tool and a classroom response system (clickers). What is the plagiarism prevention tool currently used by UA?

2c. Where can an instructor find multiple resources and tutorials if additional help is needed when using eLearning?
3. Leading Lab Classes (Dr. Kim Campbell, Dr. Rainer Schad, Dr. Jane Rasco; Dr. Lisa Mckinney):
   No questions for this session.

4. How to Manage Distressed Students (Dr. Lee Keyes):
   4a. What are some of the signs of the distressed student?

   4b. How do I communicate with the distressed student?

   4c. How do I make a referral for distressed students to get help?

5. Policies and Legal Issues for GTAs and professors (Ms. Norma Lemley):
   5a. What is the general rule about disclosing any personally identifiable information from education records to a third party?

   5b. Who determines if a student has a qualifying disability that requires reasonable accommodations?

   5c. What is *quid pro quo* sexual harassment?

6. Leading Group Discussions (Dr. Mark Nelson):
   6a. What is one important reason discussion is used in a classroom (see Assumptions 1, 2, and 3)? Why is appropriate use of discussion important?

   6b. Pick one of the “dangers” when leading discussions and describe one of the classroom methods you might use to overcome it.